

Louisiana Behavior Analyst Board  
4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, LA 70816

**BOARD MEETING MINUTES: June 22, 2021**  
*(Approved July 28, 2021)*

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Vice-Chair, Calvin Cryer, at 9:08 a.m. on Wednesday, June 22, 2021 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana. Present were Board Members: Courtney Wright, Lloyd Boudloche, Jr., Angela Murray, Renee Cole, Alfred Tuminello and Joseph Tuminello, III, Compliance Officer Justin Owens and Executive Director Rhonda Boe. Renee Cole was absent.

A motion was made by Dr. Boudloche to approve the agenda for the June 22, 2021 meeting. None opposed and the motion passed.

Pursuant to LSA R.S. 42:6.1(4), Mr. Cryer moved to enter Executive Session at 9:09 a.m. for credential file reviews and other matters.

Courtney Wright arrived to the meeting at 9:28 a.m.

Ms. Wright closed Executive Session at 11:01 a.m.

BREAK

Ms. Wright began the Open Meeting at 11:24 a.m.

Ms. Boe advised the minutes for May meeting were not prepared and this item was tabled until next month's meeting.

The following was reported regarding the credential file reviews:

Licensure Applicants 6.21/A, 6.21/B, 6.21/D, 6.21/H, 6.21/J, 6.21/K, 6.21/L, 6.21/M and 6.21/N were reviewed and approved for licensure.

Licensure Applicants 6.21/C, 6.21/E, 6.21/F, 6.21/G and 6.21/I were reviewed and approved for licensure upon receipt of the last required original documents.

Certificant Applicant 6.21/P was reviewed and approved for certification.

Certificant Applicants 6.21/O and 6.21/Q were reviewed and approved for certification upon receipt of the last required original documents.

The status of other applicants reviewed are contained in the attached report by Compliance Officer Justin Owens.

Complaints Committee:

A Consent Agreement signed and accepted by respondent was reviewed and discussed by the board. Ms. Wright requested a Call to Question vote which resulted in the following: Calvin Cryer-yay,

Alfred Tuminello, Jr.-yay, Angela Murray-yay, Lloyd Boudloche, Jr.-yay, Joseph Tuminello, III-yay, Renee Cole-yay, and Courtney Wright-yay. The Consent Agreement was approved and adopted.

Mr. Owens, Compliance Officer presented the following report on behalf of Complaints Coordinator, Ellen Brocato:

7 Complaints are in the process of scheduling Bertucci/Informal meetings

6 Complaints are still in investigative stage

No new complaints received since May meeting.

#### Finance Committee:

Ms. Boe advised the board the revised budget approved at last month's meeting was submitted.

Mr. A. Tuminello made a motion to approve the June LSBEP invoice if no apparent discrepancies are noted. None opposed and the motion passed.

The Reconciliations for May were reviewed and discussed. Ms. Murray made a motion to approve the Checking and Savings Reconciliations for May. None opposed and the motion passed. The board reviewed the Balance Sheet, General Ledger, Monthly Profit and Loss and Profit & Loss Budget vs. Actual for April. Mr. Cryer made a motion to approve the full financials for May with no apparent discrepancies note. None opposed and the motion passed.

The board reviewed the contract for the board CPA and noted there had not been an increase in the hourly rate since 2013. Dr. Boudloche made a motion to renew the contract with the present CPA at the rate of \$60.00 per hour. None opposed and the motion passed.

#### Jurisprudence Committee:

The board discussed and reviewed options for issuance of the Jurisprudence Exam once the application process through Certemy is implemented. Dr. Tuminello will begin preparing an option through Canvas for the board to review.

#### Legislative Oversight Committee:

Ms. Boe informed the board the bill to set term limits for board members passed unanimously and is retroactive to present board members with no end date for their term. The board also reviewed the other bills passed with direct impact on boards.

The board discussed the Attorney General's office creating a division to assist boards with rule promulgation and disciplinary reviews. Ms. Boe told the board this is strictly voluntary and each board will pay a fee based on the number of licensees. If the board is interested, a contract is created and until signed by both parties is not in effect. A board would commit for a year. Open enrollment will occur once every year. The board expressed an interest in reviewing a contract.

#### Policies and Procedures Committee:

No new business

#### Continuing Education Committee:

Mr. Owens sent letters to individuals who were still not in compliance with their CE report.

The board discussed what is and what is not accepted as continuing education hours possibly requiring revisions. A rule change would be required to implement any changes. This year's renewal is not a CE reporting year so the board will continue to review these rules in the coming months.

Supervision Oversight Committee:

SCaBA supervision audit forms still in development stages.

Long Range Planning:

The board will work on these items throughout the year.

Discussion Items:

Ms. Boe reported most LBAs should have activated their Certemy accounts. There were some glitches which is to be expected that she is working on with Certemy. The LBAB staff is having to do a great deal of manual uploading to the system as the Database was sent for integration into Certemy on 4/30/21 and anyone registered, transferred, discontinued, certified or licensed since that date needed be added and/or changed. Once this is completed, the board will begin manually processing applications received through the system to test that step.

After discussion about the possibility of the system being hard to navigate with only written instructions, the board suggested Ms. Boe record a Zoom session navigating each step of the application process.

Ms. Boe reminded board members that the review for the Petition for Reconsideration and Amendment of Findings of Fact and Conclusions of Law in Complaint No. 2020-001B will be held at the July 28<sup>th</sup> board meeting beginning at 10:15 a.m. Board counsel, Alicia Wheeler, will be in attendance as board counsel.

Ms. Wright adjourned the meeting at 1:54 p.m.

*Louisiana Behavior Analyst Board  
Credential Review Minutes  
June 22, 2021  
(Executive Session)*

Board Compliance Officer Justin Owens presented the following Line Technician applicants and registrants to the Board for initial or secondary consideration:

6.21/1 – The Board moved unanimously to approve registration.

6.21/3 – The Board moved unanimously to approve registration if CBC matches.

6.21/4 – The Board moved unanimously to approve registration. Mr. Tuminello abstained.

6.21/5 – The Board moved unanimously to approve registration.

6.21/7 – The Board moved unanimously to approve registration if CBC matches. Mr. Tuminello abstained.

6.21/8 – The Board moved unanimously to continue registration uninterrupted with monthly updates. Mr. Cryer abstained.

6.21/10 – The Board unanimously moved to continue registration uninterrupted with monthly updates.

6.21/11 – The Board unanimously moved to approve registration if CBC matches.

6.21/12 – The Board moved unanimously to approve registration.

6.21/13 – The Board moved unanimously to approve registration if CBC matches.

6.21/14 – The Board moved unanimously to approve registration if CBC matches. Mr. Tuminello abstained.

6.21/15 – The Board moved unanimously to continue registration uninterrupted.

Board Compliance Officer Justin Owens presented the following Line Technicians, SCaBAs and LBAs to the Board for ongoing monthly updates:

8.19/8 – The Board moved unanimously to continue registration uninterrupted with monthly updates.

2.20/6 – The Board unanimously moved to continue registration uninterrupted with monthly updates.

2.21/14 – The Board unanimously moved to continue registration uninterrupted with monthly updates. Mr. Tuminello abstained.

12.17/D – The Board unanimously moved to continue registration uninterrupted with

monthly updates.

4.21/2 – The Board moved unanimously to continue registration uninterrupted with monthly updates.

4.21/4 – The Board moved unanimously to continue registration uninterrupted with monthly updates.

4.21/12 – The Board moved unanimously to continue registration uninterrupted with monthly updates.

5.21/19 – The Board moved unanimously to continue registration uninterrupted with monthly updates.

Board Compliance Officer Justin Owens presented the following Line Technician registrants to the Board for ongoing quarterly updates:

N/A